

Cochrane Sunset Ridge Subdivision Residents Association

(a.k.a. Sunset Ridge Residents Association on Facebook)

Annual General Meeting

Tuesday, April 30, 2019 7pm

The Hub, Sunset Ridge Trading Post

DRAFT MINUTES

Board members present: President - Ron Gosselin, Vice President - David Cooper, Treasurer-Kelli Willisko, Secretary - Elizabeth McLean, Directors: Scott Maguire, Rosanne Balsom, Rochelle Snively, Samantha Nickerson, Madacen Munroe, Julie Sharpe

Residents present: Helen Cooper, Perrault, Helen Williams, Ken Campsall, Matt Wiles, Karen Munkedal,

1. Call to order at 7:02pm by Ron Gosselin and introductions
2. Declaration of quorum
 - a. Quorum has been met with 10 paid members.
3. Approval of agenda
 - a. Motion by Scott and seconded by David, all in favor.
4. Approval of the Bylaws
 - a. Bylaws are a living document. If something is not correct, we'll introduce an amendment to rectify. Bylaws are available on our website: sunsetcochrane.ca
 - b. Julie motion to approve Bylaws and seconded by Madacen, all in favor.
5. Directors' Reports
 - a. Treasurer's Report - Kelli:
 - i. current balance \$710 and 21 paid members. The current financial statement shows 0.
 - ii. Julie motion to approve and Sam seconded, all in favor.
 - iii. Kelli to send Liz the GL for April.
 - b. Safety Coordinator - Madacen:
 - i. Safety project at the crosswalk at Sunset Blvd and Sunset Rd. There are 10 flags at the crosswalk provided by the Town of Cochrane. The

program started in Nova Scotia and increases visibility. Because of the bright color, cars are starting to slow down to have a look. Looking to expand the project further after the one-year pilot project.

- ii. Ron contacted the fire department about maybe getting some safety material from them to publish in our future quarterly newsletter.
- c. President's Report - Ron Gosselin:
- i. The distinction between us and the HOA: we're a community association that's voluntary and looks at social projects for everyone, and we have nothing to do with the HOA. We're optional for all residents in the community, and our fee is \$10 a year.
 - ii. We've formed a Board and had 7-8 meetings. Held discussions with Melcor and made representations to Council about the Sunset Blvd exit (on hold with introduction of new gov't).
 - iii. Phase 3 is on hold until there's another exit.
 - iv. Remove fencing around the community grounds which wouldn't allow Phase 1 residents to access it without paying a fee. That's been removed.
 - v. A survey was put together by Scott about the needs and preferences of the residents.
 - vi. We're still fundraising and we're looking to get funds from the builders and developers.
- d. Social Media - Sam Nickerson:
- i. Facebook page is where you'll find the most up-to-date information. Bylaws and reports will live on our website.
 - ii. Once we get more members, we can do a newsletter.
 - iii. Facebook has 491 followers.
- e. Social Projects - Scott Maguire:
- i. Jelly bean dance in May.
 - ii. Planning a community block party on June 8 2:30 - 4:30pm at the pond with the help of the Town of Cochrane, which is free for us to put on. There will be a grill and games, and the Cochrane Fun Van will be there for 2hrs. In the process of getting a park permit created to have the event. Need a minimum of 6 volunteers, and can use students. Motion to approve block party by Sam seconded by Rochelle, all in favor.

6. Release findings from CRSRA Community Needs and Preferences Survey
 - a. Survey had 10 questions because we used the free version of Survey Monkey.
 - b. In the 2018 census, there are 5,100 + residents in Sunset.
 - c. Survey came through Facebook and various Cochrane Facebook groups. Notice was posted at The Hub, Crowfoot Liquor, and Kimmer's Market.
 - d. Results came from an audience that's predominantly online. Results do not reflect those who are not.
 - e. Of those who answered, 79% have children. As the community ages, that number will drop over the next 10 years.
 - f. There were 30% of residents who answered wrong to "Question 3: Are you residing in Stage 1, Stage 2, or Stage 3?" About 20% said they don't know. That 30% doesn't know who to ask questions, whether it's the HOA or us.
 - g. Residents in Sunset 89% answered they are somewhat satisfied or satisfied with living in Sunset. We can maintain this level.
 - h. Question 6 had an overwhelming answer to having better access in and out of the community. Second highest answer was better grocery options.
 - i. Question 8 was open-ended, and a lot about the splash park, parking, confusion about us and the HOA, and comparing us to Fireside came up.
 - j. Ron motion to have results approved and seconded by David, all approve.
 - k. Motion to approve to have results of the survey published for the public. David motioned and seconded by Madacen, all but one in favor: Motion carried with 10 in favor and 1 against. Majority rule. Results will be published.
7. Approval of Social Projects Plan
 - a. Motion to approve cleaned up, edited version: Scott motion seconded by David, and all in favor.
 - b. There will be a downloadable pdf on the website later.
8. Appointing an auditor
 - a. Having a qualified person outside of the Board to audit the financials, which is acceptable through the Alberta registries.
 - b. Don't have anyone appointed as of the AGM.
 - c. Motion to find a qualified person to audit books: David and seconded by Kelli. All in favor.

9. Election for vacant positions on Board

- a. One vacant position as Karen Munkedal not resuming her position as Director.
 - i. As of the AGM, Karen's position remains open.
- b. Bylaws allow for up to 15 on Board with a two-year term.
- c. People can be brought on for an at-large capacity later.

10. Other Business

- a. Information for becoming a Board Director will be on our website when it's fully up and running.
- b. If you're a paid member, you'll have a login and will be able to access minutes and other information on the website.

11. Adjournment

- a. Motion to adjourn at 8:09pm by David and seconded by Scott, all in favor.